

City Council

Agenda Preview

October 17, 2017

▶ **Presentations**

- ▶ **Item 1: Recognition of 2017 Shop and Dine Lake Forest Week Sponsors and Taste of Lake Forest Winners**
 - ▶ More than 3,000 people attended the 7th Annual Shop and Dine Lake Forest Week from September 17-24. Seventeen restaurants participated in the “Taste of Lake Forest” event. Tito’s Build Your Own Burrito Bar, Jimmy John’s, Peppino’s Italian Family Restaurants and Cittadina Trattoria & Pizzeria were selected top participants by the community.
- ▶ **Item 2: Domestic Violence Awareness Month**
 - ▶ City Council may present a proclamation declaring October 2017 “Domestic Violence Awareness Month.”
- ▶ **Item 3: Introduction of New Employee – Sue Rees, Senior Office Specialist**
- ▶ **Item 4: Introduction of New Employee – Jonathan Volzke, Senior Communications and Marketing Analyst**
- ▶ **Item 5: Introduction of New Employee – Skylar Hunter, Public Relations Specialist**
- ▶ **Item 6: Introduction of New Employee – Jennifer Weiss, Administrative Specialist**

▶ **Consent Calendar**

- ▶ **Item 7: Certification of Warrant Register**
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$3.2 million for the time period reviewed.
- ▶ **Item 8: Waive Reading of Ordinances and Resolutions**
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ **Item 9: Minutes of the Regular City Council Meeting Held on October 3, 2017**
- ▶ **Item 10: Adoption of Ordinance No. 300 – Related to Noise at Special Events**
 - ▶ City Council may conduct a second reading of Ordinance No. 300 – Related to Noise at Special Events, which amends the Lake Forest Municipal Code to allow the City to regulate sound amplification and noise for special events by including such regulations as part of the conditions for obtaining a special event permit.
- ▶ **Item 11: Monthly Treasurer’s Report**
 - ▶ City Council may receive and file the Monthly Treasurer’s Report, which shows there are no exceptions to the Investment Policy. Total cash and investments equal \$142.7 million for the period.

City Council

Agenda Preview

October 17, 2017

Consent Calendar (Continued)

- ▶ **Item 12: Notice of Completion for the Portola Parkway Resurfacing Project**
 - ▶ City Council may find that R.J. Noble Co. has completed construction of the Portola Parkway Resurfacing Improvement Project, approve the Notice of Completion and authorize the Mayor to execute the document on behalf of the City and authorize release of the 5 percent retention payment to the contractor in the amount of \$74,561.64, 30 days after the recording of the Notice of Completion, provided no Stop Notices are on file with the City.
- ▶ **Item 13: Consideration of the 2018 City Council Meeting Calendars**
 - ▶ City Council may approve the 2018 City Council Meeting Calendars, which continue meetings on the first and third Tuesday and include a Budget Workshop on Tuesday May 8, 2018 and the cancellation and potential rescheduling of the January 2, 2018 City Council meeting to January 9, 2018 at the discretion of the City Manager.
- ▶ **Item 14: Award of Contract for Utility Cost Recovery and Reduction Services**
 - ▶ City Council may award a contract in the amount of \$250,000 to Utilities Cost Management, LLC for Utility Cost Recovery and Reduction Services. The goal of the agreement is to reduce the City's energy costs through the recovery of past overpayments, correction of existing incorrect billing rates, and optimizing billing rates. The City has agreements with energy providers for the supply of natural gas and electricity and spends approximately \$929,600 annually on these utilities. The audit services are provided on a cost recovery sharing basis with no risk to the City, meaning that the agency bears no upfront costs for the service and instead remits an agreed upon percentage of the realized savings back to the utility audit firm for a fixed period of time.
- ▶ **Item 15: Authorization to Apply for Orange County Transportation Authority Grant Funding Under the 2018 Call for Projects**
 - ▶ City Council may direct staff to apply for a grant from the Orange County Transportation Authority (OCTA) to synchronize 43 traffic signals (one in Lake Forest) on Los Alisos Boulevard. The total project cost is \$3.2 million, with Lake Forest's share estimated at \$93,400. The OCTA grant would pay 80 percent of the costs.

City Council Agenda Preview

October 17, 2017

▶ Discussion Items

- ▶ **Item 16: Discussion of the City's Existing Regulations for Freeway-Oriented Signage**
 - ▶ City Council may discuss the City's LFMC permits in connection with on-site freeway-oriented signage on commercial property subject to Planning Commission approval of Planned Sign Program (PSP). The Code authorizes the Planning Commission to grant deviations from the standards in the Code, on a case by case, in order to address site-specific constraints and to encourage creativity. City Council has several options regarding freeway-oriented signage: The Council may maintain the current LFMC provisions for case-by-case review of signs, direct staff to prepare specific amendments to the Code, or direct staff to explore alternative approaches to freeway-oriented sign regulation.
- ▶ **Item 17: Recreation Software Transaction Fees**
 - ▶ City Council may discuss whether to authorize continuation of the current practice of absorbing the costs of transaction fees associated with the recreation registration software in lieu of passing the fees on to program registrants and may direct staff to update the City Council on software transaction fees during the annual budget process.